

HCYLSA
January 13th, 2026 6pm
Silvies River Charter School



Present: Autumn Toelle-Jackson, Alesa Petersen, Kurt Beaubien, Masie Custis, Melissa McElhannon, Brandy Branstetter, Stephanie Falck, David Bohnert, Jessica Hedges, Amanda Tyler, Diana Davis, Shylee Davis, Jay Nelson, Shani Hodge, Katlen Schimmelpfennig, Tina Mello, Katy Wallace, Gretchen Bates, Ann Becker

1. Approve November Minutes

- Stephanie made a motion to approve the minutes, and Melissa seconded. All in favor. Passed unanimously.

2. Treasures Report – See Attached Reports

- Quite month \$32,986.85 in Checking and Savings has \$34,331.97 Total \$67,318.82.
- Working to get an estimate on show costs for the previous year to allow for better planning. Totals on the sheet are accurate. Lots of lumping, but Ann will work to split better as we get more familiar with QuickBooks online.
 - Awards are high because some of the 2025 costs were reimbursements from the 2024 fair.
 - EcoBlocks are also included
- Renewal of Harney Chamber of Commerce membership for 2026
 - David moves to pay the 2026 dues for the Chamber. Diana seconded. No Discussion. Passed unanimously.
- Received a thank you card from Make-A-Wish

3. Fair Board Report

- Have some changes for the MOU once we work on that
- The building is way behind. We are hoping there might be power at least.
 - No fans, it might be hotter with the walls up. We will continue to wait and see, and adjust as needed.

4. Elections

- Gretchen is happy to be sheep superintendent, so Nicole withdrew her name.
- Shani is ok being Small Animal Superintendent, and since she was voted in last year, that position was crossed off from the list.
- There were two other names submitted, but neither accepted the nominations, so they were removed from the ballot.
- Results:
 - Vice Chair: Melissa McElhannon
 - Secretary: Alesa Petersen
 - Show Chair: Brandi Branstetter
 - Sheep Super: Gretchen Bates
 - Goat Super: Ann Becker

5. Weigh-In Dates & Weight Requirements

- Beef Weigh-In: March 7, 2026, 7 am-11 am
- Swine/Sheep/Goats: June 6, 2026, 7 am-11 am
 - Can we avoid conflicts with Father's Day, as lots of people are gone the weekend of the 13th? Later in the month is baseball.
- Weights:
 - Discussion: In old fair books, they allowed animals in the feeder class to be moved back into market classes, heavy or lightweight.
 - Can say "may" happen, based on the judge's discretion.
 - Allows animals that are different breeds/frames that are finished, even if not within the weight range, to be moved back to a market class.
 - Would help address breed concerns.
 - There was an issue in the past, having trouble getting rid of floored animals, haven't had an issue lately.
 - Animals would not get a ribbon or place in feeder class if they were moved to market class.
 - Judge may not want to do it.
 - Would encourage kids to keep showing animals that don't make weight.
 - Brandi makes a motion to allow animals that don't make the weight in the feeder class, if finished, may be moved back into market classes, per the judge's discretion.
 - Discussion: Pigs had a feeder class. Should also have an Overweight class. Would the motion need to be amended to allow for overweight pigs to receive the same benefit if they aren't over-finished?
 - Is it an issue with loading/trucks?
 - Are we teaching kids that they don't have to care about keeping their animals and feeding them properly?
 - What if we mention to the judges that they can do that, but not advertise the situation?
 - Wouldn't that cause more problems if youth didn't keep their animals at the fair and show?
 - That could cause twisting of words.
 - Brandi is motioning that her previous motion be postponed indefinitely.
 - Seconded by Melissa. Is there any debate? All in favor. Passed unanimously. Motion postponed. Rules will remain the same as previously.
 - Goat weights: 75# no max. Some fairs do have lower goat numbers.
 - Beef weight: Steer 1100#, Heifer 1050#.
 - Swine weight: 230# min – 300# max.
 - Sheep: Last year it was 115#. Gretchen moves that we adjust the minimum sheep weight to 110#. Seconded by Katlen.
 - Discussion: We can always change it next year. Some fairs have weights as low as 90# for sheep. Some of the weights were set, as the floor buyers wanted to have a specific minimum weight. Now we are adjusting back to allow for more finished animals.
 - Vote: All in favor, passed unanimously. Sheep weight will be adjusted to 110# minimum.
 - Small Animals: No changes at this point. We adjusted last year. Shani will do more research and get back to us if she thinks there needs to be a change.

6. Media report from FFA

- ACTION ITEM: Post about new committee members
- ACTION ITEM: Post Weights and Weigh-In Dates
- ACTION ITEM: Post about Fundraiser (should mention donations for the silent auction can be dropped off at the OSU Extension Office).
- Related to Public Relations: David was contacted by an individual last week who was concerned that this committee told one person they could no longer show at the fair. He responded that that was not the case, and all youth can show assuming they meet the requirements in the exhibitor handbook.
 - Autumn Action Item: Reach out to the family directly.

7. Fundraiser Application Review

- Charity only, not a fundraiser for anything.
- What does this mean, we don't remember voting for this.
 - It was voted on at some point last year. This is just supposed to help get the process in place.
 - Some people don't remember that. We need to look back at what we actually voted on before having more discussion.
- Action Item -> Autumn will find it in the previous minutes and share it with the group. We can decide if we want to add it back on the agenda or not for next month.

8. MOU Review

- Comments: Would invoicing buyers and issuing checks still happen like it did last year? Yes.
- Is Silvies still FFA and able to show at fair? If so, we should add them as a signor.
 - [Update: Amanda reached out and found that they will not be allowing Silvies FFA members to show under that organization at the Harney County Fair].
- So does this change the bylaws, which list a lot of committee duties that the MOU lists as extension duties?
 - Since this is a trial MOU, we probably shouldn't amend the bylaws at this point. However, after 2 years, if we agree to continue in this way, we would want to.
- 4-H will pay for the show software (FairEntry).
- We will need FFA to review it as well since they will need to sign it and aren't present.
- This is just voting from a HCYLSA Committee standpoint, not from the partner organizations.
- OSU is still reviewing and may change slightly.
 - Do we need 2 OSU signature lines, one for extension and one for procurement? Autumn will check.
- Tina motions that we agree to the MOU between the parties, as written. Melissa seconded the motion. No additional discussion. Motion passed unanimously.

9. 2026 Exhibitor Handbook and Entry Fee Discussion

- Did we agree to keep the show and auction open for all youth in our motion at the last meeting?
 - Discussion was based on allowing the show to include a 4-H and FFA recognized event.

- Postponed all discussion on the open component of it until we addressed eligibility and classes in the exhibitor handbook. The motion said it didn't change eligibility.
- Do we want to keep a Pee Wee class (combined with Cloverbuds for small animals)?
 - Yes, no discussion otherwise.
- We should still allow all kids to show. We would only have one show/classes with open youth, FFA youth, and 4-H youth showing together?
 - Yes. But with awards, those kids aren't contributing? We can adjust fees so they do contribute.
 - What about requirements that 4-H and FFA kids have as far as records, community service, etc.?
- Stipulations should be that if you are choosing to participate in this show, then you will follow all the rules, even if you are an "open" youth. While 4-H and FFA kids will also have to follow those rules. The HCYLSA rules won't contradict the 4-H and FFA rules.
- In the past (pre-COVID) open has been peewee and breeding open (though there were some years where market (non-sale) happened.
- Non-4-H and FFA youth could tell Amanda what they learned, or be vouched for by a leader to cover the education component. This committee is supposed to promote education.
 - By learning and following the rules, they could be learning. Would hate to break relationships down by having too many rules.
 - We should educate more and make them want to join 4-H or FFA, seeing the benefit of joining 4-H and FFA, rather than making them do it.
- As far as money goes, can we do it as a % for things like awards? We can increase entry fees. We can figure that out.
- What about insurance?
 - 4-H medical insurance can cover non-4-H youth.
- What about having a required animal check to make sure the animals are safe to bring?
- So what is the issue? In 2019, there was a perception that OSU/4-H makes kids do things they don't want to do in order to show. Personality conflicts.
 - Current concern is over having to do records and join clubs, which is not accurate, so we need to keep trying to clear up the information.
- Tina motions that we keep the show structure the same, including 4-H/FFA/and unaffiliated (previously known as open or independent (non-4-H) youth) youth that meet the requirements in the Exhibitor Handbook. Gretchen Seconded. No additional discussion. All in favor. No Opposition.
- Small Animal Check-In Time: 10 am – 12 pm. Must go through the animal check-in line in the vehicle to make sure animals are vet checked before unloading.
- Keep bedding costs the same.
- Entry Fees: \$5 fee to the Fair is required. We collected it for all non-4-H youth, and then the HCYLSA Committee/4-H Association paid it to the Fair Board. We did not have additional fees for entry, only bedding.
 - Think we leave it the same. Let the kids who pay a fee know that there are other benefits to joining 4-H.
 - What open show do you go to where you don't pay entry fees? They always have them.
 - Parking Passes: 4-H pays for theirs, HCYLSA pays for other parking passes.
 - Hesitant to change. We want to help youth.

- High school rodeo, if you are in a club, you have a set price, and its way, way higher.
- We take a commission, is that enough?
 - Right now we are about breaking even. When there are dark years, and we have to condemn an animal, we may have to bear that cost and reimburse the buyer. So that 5% shouldn't be considered as covering entry/parking fees. It's to help the protect sale, not the show.
- We set fees for the show. Who pays what (4-H /FFA is up to them), be transparent.
- A higher fee would cover parking passes more.
- Motion: Ann motions that we have a \$25 entry fee per exhibitor. Katy seconded.
 - Kurt motioned to table until next meeting. No discussion. All in favor, passed unanimously.
 - **ACTION ITEM: Add to February Agenda.**

10. Future Meetings – Tabled

11. Concerns/ Questions

- In exhibitor handbook: make sure buddy animal info is clear. All animals must show.
- Reach out to superintendents to see how many bags per animal for their species. Put info in the handbook by bedding fees.

Statement of Activity
Hamey County Youth Livestock Show and Auction
January-December, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Auction Income	620,847.95
Donation	128,556.02
Fair Entry Fees	2,555.01
Grants	110,000.00
Services	52.00
Total for Income	\$862,010.98
Cost of Goods Sold	
Auction Payout	571,288.02
Total for Cost of Goods Sold	\$571,288.02
Gross Profit	\$290,722.96
Expenses	
Advertising & Marketing	1,100.00
Awards	9,808.54
Bank Charges & Fees	390.00
Buyer's Lunch	1,195.94
Donation expense	275.00
Dues & memberships	125.00
Fundraising expense	3,983.73
Insurance	1,246.00
Legal & Professional Services	8,054.60
Materials & Supplies	12,733.23
Office Supplies & Software	2,050.86
Premium expense	133.25
Taxes & Licenses	691.00
Uncategorized Expense	755.00
Total for Expenses	\$42,542.15
Net Operating Income	\$248,180.81
Other Income	
Interest income	53.19
Total for Other Income	\$53.19
Other Expenses	
Equipment Purchases	188,640.25
Total for Other Expenses	\$188,640.25
Net Other Income	-\$188,587.06
Net Income	\$59,593.75

Harney County Youth Livestock Show and Auction - Monthly Financial Report
 Nov 19, 2025 - Jan 13, 2026

Checking Account (Bank of Eastern Oregon)							
Beginning Balance 11/18/2025						\$ 72,067.66	
Date	Vendor/Description	Memo	Check #	Expenditures	Revenue	Account	Detail
EXPENDITURES							
11/19/25	INTUIT Quickbooks Online	Monthly subscription fee	ACH	\$ (11.40)		OpEx	
11/19/25	Best Lane LLC	Kill fee refund	1101	\$ (150.00)		OpEx	
11/19/25	Livestock auction payout	Livestock auction payout	3102	\$ (4,602.17)		OpEx	
11/19/25	Livestock auction payout	Livestock auction payout	3103	\$ (8,501.49)		OpEx	
11/20/25	Autumn Toelle-Jackson	Reimbursement: Survey Monley fee	1125	\$ (99.00)			
11/24/25	Livestock auction payout	Livestock auction payout	3046	\$ (7,380.82)			
12/9/25	Livestock auction payout	Livestock auction payout	3118	\$ (24.00)			
12/9/25	Livestock auction payout	Livestock auction payout	3142	\$ (2,646.86)			
12/12/25	Livestock auction payout	Livestock auction payout	3084	\$ (3,138.60)			
12/15/25	Livestock auction payout	Livestock auction payout	3096	\$ (6.00)		OpEx	
12/15/25	Livestock auction payout	Livestock auction payout	3133	\$ (6.00)			
12/15/25	Livestock auction payout	Livestock auction payout	3087	\$ (2,816.55)			
12/15/25	Livestock auction payout	Livestock auction payout	3097	\$ (3,920.78)			
12/18/25	INTUIT Quickbooks Online	Monthly subscription fee	ACH	\$ (11.40)		OpEx	
12/19/25	Ann Becker	Reimbursement: Annual website & Square fees	1127	\$ (374.66)		OpEx	
12/19/25	Masie Custis	Reimbursement: Awards	1129	\$ (1,771.52)		OpEx	
12/24/25	Livestock auction payout	Livestock auction payout	3053	\$ (3,980.06)			
12/26/25	Stitch & Print It LLC	Awards	1128	\$ (50.00)		OpEx	Awards
12/30/25	Livestock auction payout	Livestock auction payout	3116	\$ (21.50)			
12/31/25	Western Big R Burns	Supplies	1130	\$ (324.95)		OpEx	
REVENUE							
11/29/25	Interest	Interest posting			\$ 3.08	Income	Interest
12/1/25	Donation	Donations: Buermanns sponsor & High Desert general donation			\$ 700.00	Income	Donation
12/22/25	The Mill House	Donation from Trail of Trees			\$ 52.00	Income	Donation
12/31/25	Interest	Interest posting			\$ 1.87	Income	Interest
				Total Monthly Expenditures	\$ (39,837.76)		
				Total Monthly Revenue	\$ 756.95		
				Ending Balance 1/13/2026	\$ 32,986.85		

Savings Account (Bank of Eastern Oregon) "PASS THE PANTS" Donation Account							
Beginning balance 11/18/2025						\$34,326.23	
Date	Vendor/Description	Memo	Check #	Expenditures	Revenue	Account	Detail
11/29/25	BEO	Interest posting			\$ 2.82	Income	Interest
12/31/25	BEO	Interest posting			\$ 2.92	Income	Interest
				Total Monthly Expenditures	\$ -		
				Total Monthly Revenue	\$ 5.74		
				Ending Balance 1/13/2026	\$ 34,331.97		

Total cash assets as of 1/13/2026 \$ 67,318.82