



# HCYLSA

August 12, 2025, 6 pm  
Silvies River Charter School

**Present:** David Bohnert, Stephanie Falck, Kody Hayes, Bobby Grinder, Jay Nelson, Ashley Garoutte, Christy Keerins, Diana Davis, Crystal Otley, Shane Otley, Kurt Beaubien, Gretchen Bates, Masie Custis, Melissa McElhannon, Autumn Toelle-Jackson.

## 1. Approve Minutes from July

- Diana motioned to approve the minutes. Crystal seconded. All in favor. Passed unanimously.

## 2. Treasures Report – Ann Becker

- See attached.
- Can we move the Pass the Pants money to the general fund? Or should we keep the funds in that account and use it to purchase more panels if we need to?
- We could use that for small animal pens and other equipment.
- We have another \$10,000 grant coming in for small animals.
- Should we get through the fair without “closing” that account? If needed, we can dip into it, so it provides a cushion for operating costs.
- Shavings will come out of the operating account.
- After the auction, we expect around \$20,000 to be added to the general operating fund, and to allow for more of a cushion and less chance we will need to use our line of credit.
- Should we officially stop the Pass the Pants campaign? People could still donate to HCYLSA, but it would go in the general fund. We could write a letter to the paper.
  - Crystal motioned, and was seconded by Melissa, that we stop raising money for Pass the Pants and write something for the newspaper, providing details about how much we raised and what money went to it.

## 3. Fair Grounds Update

- The contractors are worried about putting the eco-blocks next to the fence because they weren't going to level or compact the dirt in that area outside of the building footprint.
  - There are also electrical boxes along the fence, and eco-blocks would need to be placed 3' from those so the doors can open.
- The contractors will help unload panels.
- Contractors probably won't help set eco-blocks.
- The 2<sup>nd</sup> small animal scale is set up outside and certified. This will be used for sheep/goats. Swine and beef will still have to be separated.
- Night Watch – Fire Watch – Checkoff each hour will need to occur. During the day, the fair board will cover fire watch; we only have to do it from 10 pm to 6 am.
- Office will be provided by Sage Country Barns. They have been very supportive!

- Won't have access to the fairgrounds until the 28<sup>th</sup>, but we won't know until it gets closer. We will just need to be flexible.
- When are we hoping to start setting up pens? If the 28<sup>th</sup> is when we can get in there, we should let those who want to help us know.
  - Big R, Powder River, and AgWest all mentioned that they want to help.
- On Sunday, we will take down panels. Shavings will be cleaned up with equipment.
- First panel delivery could show up as early as this Friday (Aug. 15). The other two trucks will load on the 18<sup>th</sup> and could arrive a few days later.
  - As soon as Bobby hears from the drivers (he should have 24-hour notice), he will let Jay know, and Jay will make sure that someone is there to help unload. Bobby will be out of town all next week.
  - Pens will be unloaded along the chain-link fence to the SE of the red covered arena. There used to be rodeo pens there.
- We can use all the pens from Tillamook. Pins are located somewhere at the fairgrounds.
- We think we estimated a need for 200 pens for small animals, but based on the small size of the lean-to, we dropped that number to 136 pens to fit.
  - We can't take dividers out of the new panels.
  - We can use the Tillamook panels to add up to an additional 70 small animal pens if needed.
- With the Beef Tie Pens, you can bring a panel to separate your animals. They should be 10' or shorter panels that will wire in.
- Will need to let people know that for small livestock animals, you can bring a board or a mat to put in a stall to keep animals out of the dirt.
- Reminder that Swine will need to have waterers.
  - Action Item → FFA will make separate posts for Beef Dividers, Swine Waterers, and Small Animal Pen Mats/Board.

#### **4. Insurance Update on Panels - Tina Mello**

- Coverage to cover the cost of panels, based on the invoice/purchase amounts. There are a variety of deductible amounts \$2,500 Deductible for \$4707 / year. Or a \$10,000 deductible for \$3,599/year.
  - This is coverage from theft and from damage.
    - What is the burden of proof? Police Report.
    - It would have to reach the damage cost of \$2,500. To make it worthwhile, incidents would have to be over \$7,000 in one year.
- Do we have to have these covered?
  - No, but some of the grants wanted us to consider it.
- Can we store them somewhere else, more secure?
  - Yeah, but it's hard to make them available for other community events.
- Maybe we can look at having a camera watching the site just in case.
- We can use a lot of chains and locks.
- Who covers liability if people get hurt messing with them?
  - Fairgrounds or us? Likely us.
  - We should see what insurance coverage the fairgrounds have.
- Can we discuss with the fair board and create a storage area that is secured, where we will store all the panels?
  - They would be at the fairgrounds.
  - We could store other stuff securely there as well.
  - We could move eco-blocks to make a fence.

- Can we cover smaller damage by requiring deposits for use, which are refunded after inspection for damage?
  - Yes
- Panel grants were written for livestock in community and emergencies.
  - We will need to have a use contract/agreement in place for other use to occur.

## 5. Show Chair Report

- Do we have all the chairs and tables we will need?
  - 6 Tables from the Fairgrounds
  - Chairs? Available at the fairgrounds
- Do we want Cassie to clerk?
  - Yes, we would love the help.
- A photographer is hard to find.
  - Charles from Mount Vernon offered, but he needs some level of compensation.
    - Let's see how much he would actually require to come take photos for a day.
  - Susan Dovererspike can help, but has club kids to watch and grandkids, so may not be available all the time.
  - Deb Raney or Brandon McMullen?
  - Buyer Boards were ordered through Katie Baty; she can also print pictures.
  - David may have someone who would be willing to do it. Good for a backup plan.
  - Tracy George, or Nicole, might be willing to do it.
  - Reach out to Charles first and then go from there.
- We need to make sure that we get banners from Big R and Powder River.

## 6. Awards Report

- Awards coming along.
- We need kids to go around and ask for donations for awards.
  - Need more buckle sponsors (only have 3 right now; only Grand Champions get buckles. \$250 each
    - Powder River volunteered to sponsor the Market Beef Buckle
      - ➔ Action item➔ FFA make a request for volunteers (youth) to go ask for additional funds.
- As of now, Masie will cover the costs of awards until after the fair, when she can get reimbursed.
  - We will reimburse Masie as she gives us receipts. She shouldn't need to hold that expense for an extended period of time.
- Ann will get invoices to the fair board to get reimbursements, which will help increase our working account.
- We have all the pieces for the backdrop, except the main sign, hopefully by Friday. If not, we will have to cancel Sunday's swine photos
  - What about show sponsor banners? Jessica Smith has extras of each. Amanda will reach out to her to get those.
- All Small Animal awards are on hold as we don't know what species we will have.
  - We will give ribbons and order awards after the fact.

- We do have stuff for egg, costumes, and agility awards that aren't customized.
- Breeding?
  - Let's do the same and hold off and order the awards after the fact.
  - Can we give out awards with checks?
    - That could probably work for both Breeding and Small Animals.
- Ann will work to get 2 - \$150 gift cards from Big R for the Round Robin Showmen (Small and Large)
- We need banners for show sponsors that we can add to each year.
- Also, a thank you banner for all the Pass the Pants sponsors.
  - → Action Item → Ann, Stephanie, and Masie will work together to get these.

## 7. Media report from FFA

- Heather is concerned that a raffle won't make the same amount of money to cover cost for Noah's Steer. And we don't want it to take away from the Make-A-Wish goat.
- Autumn made a motion that Abbey Baker show Noah Baker's steer in Market, and the animal is sold at auction in a regular placement based on how it does in Market. Melissa seconded. Motion passed unanimously.
  - FFA can do whatever they want to promote the sale of that animal or add-ons

## 8. Make-A-Wish Fundraiser

- Allen will bring swag, we will decorate.
- We will sell it very first before the rest of the animals.
- See if he can make a flyer that we will post.

## 9. Concerns/Questions

- Katie Otley will be the brand inspector, new this year.
  - Make sure everyone has e-slips for beef!
- Hoof Trimming is on Friday with 35 animals signed up
- Volunteer Passes?
  - Producers – 3 Passes + Katlen
  - AgWest – Crystal will reach out and see how many.
  - 4 Clerks
- Extra passes? Give to show sponsors?
- Auction Update
  - Butcher Boys has to do Shriners since the meat may be shipped out of state, and it needs USDA inspection.
    - We will need a truck.
    - Gary will do Russell's.
  - Buermann's is ODA inspected and can do the Crane School and Senior Center donations.
    - Will they need a truck?
  - We can set up a loading ramp wherever it makes sense
- Get assignments for weigh-in. Who goes where.
- Make sure to bring the tag box.
- Can we have volunteer passes for truck drivers – season passes (3)
- Livestock Judging – need 6 adults for group leaders
  - Need to herd kids
  - 4-H will provide score cards

- Where are shavings going to go?
  - We will have one main dump spot, and then we will load the dumpster. Craig said we can use his loader; we will need to make sure it's available (it's popular).
    - Shane will reach out to Robbins to see if we can get something.
- Should we have large thank you notes for signature at the office?
- Send names and addresses of panel sponsors.
  - We need to do something to acknowledge them.
- Decorations?
  - Can we use Christmas lights? NO due to fire watch.
- Herdsmanship?
  - Who can judge it. Ask Clay to do it.
- Showmanship stall cards.

Harney County Youth Livestock Show and Auction - Monthly Financial Report  
 July 9, 2025 - August 12, 2025

Checking Account (Bank of Eastern Oregon)							
Beginning Balance 7/8/2025				\$ 2,348.54			
Date	Vendor/Description	Memo	Check #	Expenditure	Revenue	Account	Detail
<b>EXPENDITURES</b>							
7/10/25	Western Big R	Balance due fro Powder River equipment		\$(59,304.05)		Equipment	Equipment
8/1/25	Stephanie Falck	Reimbursent: (6) show ring sponsor signs		\$ (456.25)		OpEx	Awards
8/5/25	Oregon Dept of Justice	CT-12 filing		\$ (59.00)		OpEx	
8/11/25	Ann Marie Becker	Reimbursement: Staats Banners	1082	\$ (1,630.55)		OpEx	Awards
8/12/25	Knife River	(54) Eco blocks, rejects @ \$30 each	1084	\$ (1,620.00)		OpEx	Supplies
8/12/25	Fairview Trucking	Freight - eco blocks to fairgrounds	1085	\$ (2,000.00)		OpEx	Professional
8/12/25	Ann Marie Becker	Reimbursement: Ribbons, Stripe readers; checks/env for auction	1086	\$ (2,646.55)		OpEx	Supplies/awards
8/12/25	HC Fairgrounds	(35) season parking passes for non-4-H exhibitors	1087	\$ (1,050.00)		OpEx	Supplies
8/12/25	Ann Marie Becker	Reimbursement: Oregon business filing & yearly Square acct plan	1088	\$ (242.00)		OpEx	Office
8/12/25	Abbey O'Toole	Reimbursement: Livestock judging awards	1089	\$ (144.00)		OpEx	Awards
<b>REVENUE</b>							
7/9/25	FairEntry Transfer	2025 Fees	ACH		\$ 86.79	Income	FairEntry
7/9/25	Zipser	2025 Fees	545		\$ 42.00	Income	FairEntry
7/10/25	Account transfer	Tranfer funds from savings for check #1081 Big R for panels			\$ 59,304.05		
7/11/25	FairEntry Transfer	2025 Fees	ACH		\$ 22.70	Income	FairEntry
7/14/25	FairEntry Transfer	2025 Fees	ACH		\$ 52.81	Income	FairEntry
7/15/25	FairEntry Transfer	2025 Fees	ACH		\$ 50.86	Income	FairEntry
7/21/25	FairEntry Transfer	2025 Fees	ACH		\$ 11.35	Income	FairEntry
7/23/25	FairEntry Transfer	2025 Fees	ACH		\$ 28.83	Income	FairEntry
7/24/25	FairEntry Transfer	2025 Fees	ACH		\$ 122.71	Income	FairEntry
7/25/25	FairEntry Transfer	2025 Fees	ACH		\$ 11.35	Income	FairEntry
7/30/25	FairEntry Transfer	2025 Fees	ACH		\$ 133.39	Income	FairEntry
7/31/25	BEO	Interest posting			\$ 0.60	Income	Interest
8/4/25	FairEntry Transfer	2025 Fees	ACH		\$ 485.20	Income	FairEntry
8/6/25	FairEntry Transfer	2025 Fees	ACH		\$ 157.74	Income	FairEntry
8/7/25	FairEntry Transfer	2025 Fees	ACH		\$ 56.02	Income	FairEntry
8/8/25	FairEntry Transfer	2025 Fees	ACH		\$ 5.53	Income	FairEntry
8/8/25	HARNEY COUNTY	Sponsors: Ed Staub \$3500; Les Schwab \$3500; Burns Elec \$250	ACH		\$ 7,250.00	Income	Sponsorship
8/11/25	FairEntry Transfer	2025 Fees	ACH		\$ 23.00	Income	FairEntry
Total Monthly Expenditures				\$(69,152.40)			
Total Monthly Revenue					\$ 67,844.93		
Ending Balance 8/12/2025					\$ 1,041.07		

Savings Account (Bank of Eastern Oregon) "PASS THE PANTS" Donation Account							
Beginning balance 7/8/2025				\$12,571.98			
Date	Vendor/Description	Memo	Check #	Expenditure	Revenue	Account	Detail
7/9/25	National Philanthropic T	AgWest Grant			\$ 75,000.00	Income	Grant
7/9/25	Cynthia Jacson	Donation in memory of Don Toelle			\$ 100.00	Income	Donation
7/10/25	Account Transfer	to cover balance owed to Big R for Powder River equipment		\$(59,304.05)			Equipment
7/31/25	BEO	Interest posting			\$ 2.23	Income	Interest
Total Monthly Expenditures				\$(59,304.05)			
Total Monthly Revenue					\$ 75,102.23		
Ending Balance 8/12/2025					\$ 28,370.16		

**Total cash assets as of 8/12/2025 \$ 29,411.23**