

**Harney County Youth Livestock Show and Auction**  
**August 13, 2024 @ 6 PM**  
**Silvies Valley Charter School**

**Present:** Nicole George, Melissa McElhannon, Amanda Tyler, Autumn Toelle-Jackson, Jay Nelson, Ann Becker, Gretchen Bates, Katlen Schimmelpfennig, Stephanie Falck, David Bohnert, Shane Otley, Melissa Ward, Diana Davis, Shylee Davis, Abby O'Toole, Tina Mello, other FFA interns

**Minutes:** David made a motion to approve June and July Minutes. Katlen seconded. All in favor. Minutes approved.

**Fair Board Report (Jay Nelson):**

- Will get ecoblocks set out soon.
- There is a part-time caretaker (Masson). Tried to hire a full-time one, but county did not approve the cost for the full-time caretaker. Working on figuring it out with the county.
- The county lawyer is having issues with wording in a contract on the building. Still working on it.
- Fire crews will be out of Fair Grounds on August 21.
- Request From Lindsey: If groups are planning a work party or any gathering at the fairgrounds after fire crews have left, please contact her, and make arrangements. PLEASE COMMUNICATE BEFORE DOING ANYTHING
- Schedule/Misprint/Type Re: Auction Order (Removed from Schedule that went to print last night. HCF Facebook posted wrong schedule/order, how shall we fix it?
  - They will repost with the correct order. Remove previous post.
  - We should post on our Facebook Page the correct order.
- Request that we support an optional “Tough Enough to Wear Pink” on Friday’s, when not in Official Dress
  - The committee supports it and will encourage but not require.
- The Fair Board doesn’t think that we need big chips to fill in holes in the barn. The livestock committee still believes we need it for safety reasons, and we will move forward to fill in the holes as previously approved by the committee and the Fair Board.
- There will be a running banner in the rodeo arena, and the Fair Board asked if we can have one in the show ring. Would the banner impact the animals?
  - We can do it on 3 sides, not in front of the grandstands. If it’s a safety issue we could remove it.
- We will get a skid steer or other equipment to move old bedding from the ecoblock area and into the dumpsters. We will have two dumpsters for livestock like last year.
- Fair Board will have a VIP Area, for buyers, they can get tickets to head over to the VIP area?
  - Is it VIP tickets for all registered or for 2024 buyers only? Only for those who buy an animal. VIP tickets can be handed out with buyer boards.
    - ➔ Jay will ask about what the tickets are and make sure we can get them.
    - ➔ Update: the fair board wanted the HCYLSA committee to purchase drink tickets. The committee decided it was not appropriate to purchase tickets for

alcohol as they are an organization that supports youth, but the fair board could still do their own VIP if they wanted to.

- We need a generator over by the Steer Fitting area. Jay will work to make sure it happens.
- We need to check the power and lights in all the barns. The sheep/goat area has some issues, scale only works sometimes, lights work most of the time.
  - ➔ Jay will work to make sure those electrical issues get addressed somehow.

**Treasure/Financial Report (Ann Becker):** See attached.

- Some checks are coming in to pay for fees. Ann will take photos and send them to Autumn so that we can mark paid in Fair Entry.
- We have also gotten some new donations in, but they didn't get on the current report. Those will show up in the next report.
  - Donations are being tracked by Macie as to where they need to be spent.
- Email from Linsley (Fair Board) for certification of the 3 scales (two are considered a unit, so it's for Device 1 and Device 2). We will pay for that.
- Called Teri at newspaper about cost for a full-page color thank you ad in the paper. \$1,520, the special rate it for \$1,000 dollars. Last year it was \$900.
  - What if we write it up as a 4H story (free)? Nah, it's important for buyers to see that.
  - The consensus is that we should make sure it's in the newspaper. Gretchen moves that we approve paying for the full-page color ad. Stephanie seconded. All approved.
  - Are they going to charge for the notices the PR interns are putting in? We don't think so but will know next week.
  - Mindy can run a radio ad for \$75 total (one ad every hour thanking the top 5 buyers from last fair). Asking if it falls under the Fair Boards already paid marketing, but it sounds like Fair already used that money, but the Fair Board can take it out of our HCYLSA line item.
    - Stephanie made a motion to approve the radio ad. Katlen seconded. All in favor.
- We had a request from a member of the public to request financial information to write an article promoting the HCYLSA and the importance of supporting youth and to be transparent. The request asked for some specific information, on a comprehensive view of how funds are distributed.
  - As a non-profit organization, we are required to provide financial information at a high level, typically financial statements. However, we can't provide the specific details which is being asked for.
  - We have been an organization for 2 years, so we can only provide that for that time frame (it was a different organization prior to that).
  - Ann has Auction amount and add-on amount, and floor buyer amount for the last two years, and that's all we can provide. The rest of the information should be a year-end summarized financial report.
  - Expenditures are on the financial reports available to the public at the standard places.

**Show Chair (Diana Davis):**

- Judges: We need their Bio and picture for Facebook
  - We have for one, requested from a second, and are working on the other.
- Tyler Gray is cattle, sheep, goats and livestock judging.
- Did we get signed contracts to Lindsey?
- Fair Entry Program Update- Autumn
  - Entries looking good.
  - Have there been complaints. Yes, mostly on confusion over getting entries added to exhibitors and how many steps there are.
    - It's pretty consistent with other software, not excessive.
  - Will do it better next year – keeping a note page with thoughts and ways to improve.
  - How many staff doing paperwork at auction?
    - I have no idea what will be needed so it will be a figure it out as we go.  
Thanks for those who have volunteered!
  - Volunteer list? (Passes for auctioneers and producers) - Autumn will get volunteer list after Thursday.
    - We are clarifying the passes. They say daily parking pass, but we need to make sure people can come and leave. We need to verify that people can come back (hand stamp?)
- Have an auctioneer, local Joel.
- Shavings will be there, getting them from Big R. 15 pallets set aside. Container needs to be levelled before shavings can put in, and who can help unload there? Nicole will get back to Amanda about when to drop off.
- The fair board will pay for hotels for help as needed.
- Jay was going to work to make sure Joel for ultrasound set up. He already has a hotel room, Jay will touch base.
- If reach out to me, we will get registered. If don't the 15<sup>th</sup> deadline is the hard deadline and SOL.
- Use grassy area by memorial building as the small animal show ring.
- Superintendents: Do you need anything?
  - Will get numbers of animals after entries close to superintendents for stall assignment.
- Diana and Autumn need to figure out packets and 4H's responsibilities.
  - Autumn and Diana will get with each other and extension office to create exhibitor packets for fair. Need to include schedule, numbers, parking passes/pins, stall cards for breeding, market and emergency contact information cards.
- Do we have an officer team and junior leader team to do opening stuff?
  - 4H Friday, FFA other days.

#### **Auction Chair (Katlen):**

- Buyer Boards: Diana ordered, how to get pics out of Fair Entry to Print and when should we order?
  - Autumn will print what's in the system.
  - Crystal offered to get them put together.
- Add on clarification of direct payment to HCYLSA vs Producers
- Clarification/plan regarding running "mock" sale alongside Jeri on Saturday.

- Update: Autumn talked with Jerie and she wants to use the system. We will still have all the paperwork as backup.
- Buyer Highlight Ads on Radio- Discuss the fee and what it's for and how we should handle.
- Need to get list of Saturday volunteers so that we can get their passes to get into the fair.

**Other:**

- We have 3 serious medical issues, where the exhibitors may not be able to show. They can all provide a doctor's note. The executive committee puts forward the recommendation that if an exhibitor can be present, but unable to handle the animal, they should be in the ring while a proxy shows the animal in market. If the issue does not allow the exhibitor to attend in person, a proxy will show the animal in market, without the exhibitor in the ring. Showmanship will be waived. A proxy would be allowed to show the animal at auction.
  - Clarification: Another exhibitor needs to be the proxy.
  - David moved to accept the recommendation, Ann seconded, all in favor. No discussion.
- Exhibitor with a stifled production animal. Will see a vet, but trying to figure out how to show heifer for Stockgrower class (stockgrower project)? Would like permission to bring just for class and not keep on site the entire time.
  - Should talk to the stockgrowers about the situation. If she's lame, why put her through travel at all?
  - If she's lame and vet says lame, let's not bring animal.
- Refunds for stall fees? No. You pay full amount if you planned on the animal.
- Motion: Shane there are no refunds. What you register for is what you pay whether online or day of. Katlen 2nded. Motion passed. Refunds only for errors.
- How are we handling parent involvement at fair.
  - Hard topic. One option is if over involvement by parents, parents get ejected. We did not adopt that as a rule for our committee.
  - Currently it's an issue in the youth show world.
  - Currently we have no rule so we can't enforce anything. Need to bring it up for rule book discussion next year.
  - All issues need to be brought to the committee.
- Any kind of cleanup? Yes, only Tuesday before fair at 8am.

Meeting adjourned 8:12pm