

**HCYLSA Executive Committee Meeting**  
**2/19/24 @545pm, Silvies Charter School**

Present: Nicole George, Shane Otley, Ann Becker, Autumn Toelle-Jackson, Diana Davis, Dave Bohnert, Jay Nelson, Katlen Schemmelfennig

- 1) We don't have a signed copy of last year's MOU with the fair board. Requested a copy from Lindsay, didn't get it but was told it needs to be renewed annually. Do we need to update it because we are now non-profit? Don't think so. What about with new fairgrounds plan? We might need to in the future, 2025, but probably good for this year.
  - As a non-profit, we can pay someone to be our treasurer. May be something to keep in mind in the future.
  - The MOU provides the committee with official authority granted from the Fair Board; it's a formal agreement that says the livestock committee has the authority to manage the fair show and sale.
  - Do we as a committee feel that our MOU needs to be revised? If not, then we just resign and resubmit to the third board with updated dates.
  - Need to make sure we get a copy with original signatures. Sign two copies or use Docusign.
  - Let's add Jay as Liaison, a signatory on it, that way we have three signatures.
  
- 2) How can we be more transparent with fair board?
  - Autumn is going to create some way to share minutes on unapproved minutes after our monthly meetings, then approved ones from the previous month, so that they know what happens at our meetings.
  - Create webpage to increase our transparency with community as well.
  
- 3) Fairground Building and Livestock Panels are a big concern. Lots of unknowns.
  - There's a community that was under an understanding about getting a new fairgrounds, including livestock facilities and the committee that was under an understanding livestock facilities would be within the building. Now, it sounds like that is not the case and there may not be a plan for livestock facilities that are moving forward.
  - How can we all get on the same page so that we all know what's happening?
  - Are we allowed to continue fundraising for livestock facilities/panels or not? If not, does that mean they have facilities covered in another way? Seems unlikely it's covered. What happened with the \$250,000 that was rumored to be sitting somewhere, earmarked for livestock facilities.
    - Can we see what is actually written in the grant? I believe by receiving the grant there is an agreement that they have to spend the money in the way designated.
  - Can we apply for our own grants? Maybe but it would have to be controlled by the county still, plus is that really are job? Or 4H and commissioner job? Does it matter if we want to get something, we might have to do it even if not our responsibility.
    - May need actual blueprints to apply.
  - We shouldn't be removing buildings without making sure we have a plan to replace them. What is the backup plan?

- Why can't the building be placed on ready ground instead of where the existing buildings are?
- Building the building or no building, if livestock aren't going to be in the building, doesn't matter, we just need to know that so we can dispel rumors and make a plan.
- Do we need to have a meeting with the board?
- What about using the red barn/arena and surrounding for livestock facilities? Rotten horse stalls are coming out, would make more room for show rings.
  - Jay got a quote for adding on to that red barn, just the exact same size; includes structure and wiring.
    - \$35,000 to wire existing and new building
    - \$88,000 to build
    - Water?
    - Show Ring, metal, permanent, 60 by 60 with 212-foot gates. \$9,600
    - Concrete? Need at a minimum for scales and wash racks, maybe for pig stalls. We could use dirt or gravel base with mats if we needed to get by until we could afford concrete.
    - Covered areas good if we have weather.
    - Best, most realistic plan seen so far.
  - Could have a more permanent setup for livestock and not have to set up and take down temp stalls annually.
    - Could bring in other livestock shows.
- What do we have the authority to do as a committee?
  - Can we take the lead on this design and then bring it to them for approval?
  - Can we fundraise for it?
  - Can we apply for grants?
  - We need to know what we can actually do, with approval, but it need to be something more than just wait and trust that it will work out. Our job as a committee is to ensure the livestock show and auction happens each year.
  - We're a bunch of problem solvers. And if we know what we're allowed to do, we can solve the problem.
  - Needs to be clear in an MOU before we put a lot into any plan.
    - Different MOU than the standard one we are renewing.
    - Must clearly define the area where we are allowed to make plans.
      - Told we could use the whole back area.
    - Then it is clear as to what we are allowed to do and what we can't do, and the role of the fair board, and hopefully it will reduce some of these communication issues.
  - If we get the ok from the fair board, let's get some actual drawings and figure out what we'd need.
  - Should still have a backup plan, like knowing how many tents of what sizes would we need?
  - If we pay for a building how does that work with the fair grounds?
- Building coming down right now. Jay's doing it. Can you salvage any of the materials to use for fixing some stuff?
- Found storage containers in Parma that are cheaper, only \$2,700 each.

- What about the one at Jiffy Electric? Can we talk to Weil's and see if it's for sale?

**To Do:**

Jay – Bring updated MOU to next fair board meeting.

Nicole-Update and share bylaws and other important documents.

Autumn – Upload documents to an accessible place and share with everyone.

??? – Can we get a copy of the grant agreement to know what it specifically says about livestock facilities.